



## **St. Giles Presbyterian Church Director of Traditional Worship Arts**

### **Position:**

Part-time Director of Traditional Worship Arts/ Choir Director & Organist

### **Person Description:**

St. Giles Church views its Director of Traditional Worship Arts not only as a professional in ministry, but as an integral part of our entire ministry staff. Thus, this should be a person:

- who is a committed Christian, alive in the Spirit, growing in his/her faith, and demonstrating that faith in his/her lifestyle, family, and relationships.
- who has a good and growing understanding of worship in the Reformed tradition, and facility for integrating its various artistic expressions and styles.
- who believes himself/herself to be called by God to serve in this role.
- who has the organizational, computer, and musical skills adequate to the many roles of this position.
- who is highly motivated to continue his/her development as a person and minister.
- who has a degree in a related field, and/or experience that indicates an ability to perform these roles.
- who works well with diverse groups of volunteers and colleagues in a variety of working situations.

### **Position Description:**

In fulfilling the requirements of this position, the prospective candidate will:

1. Participate in the life of St. Giles Church beyond the Director's duties.
2. Direct the Chancel Choir and Community Choir in a worshipful and creative manner, including one (1) anthem per Sunday to align with the Scripture text and sermon, and two (2) choral events per year: one during the Lent and one during Advent.
3. Provide organ and piano accompaniment for all needed aspects of worship.
4. Work with the Pastors and other worship leaders in planning and coordinating the worship service.
5. Work alongside colleagues in Contemporary Worship, Youth Ministry, and Children's Ministry on an occasional basis, including approximately ten (10) combined Sunday services per year.

6. Help organize and participate in a small number of special services outside of Sunday worship, including: Ash Wednesday, Maundy Thursday, Good Friday, and Christmas Eve.
7. Recruit, cultivate, and lead a robust team of volunteers offering artistic gifts across all aspects of worship life– in drama, dance, media, etc. Give direction to the technical volunteer support for worship – sound and lights.
8. Lead and recruit musicians for the “St. Giles Concert Series” in cooperation with the pastor and volunteers.
9. Cultivate and care for the musical library alongside aforementioned volunteers.
10. Fulfill other duties as necessary.

**Part-Time Particulars:**

This position is conceived as taking approximately 20 hours/week. Some weeks will require more time, others will require less.

**Accountability:**

This position is accountable to the Pastor, and is supported in his/her ministry by the Session.

**About St. Giles**

St. Giles is a vibrant church near the museum district in Richmond, VA, located just down the road from both University of Richmond and Virginia Commonwealth University. We are a member of ECO (Covenant Order of Evangelical Presbyterians). St. Giles views the arts as a very important aspect of its witness and ministry to the city of Richmond. We do this through the St. Giles Concert Series, Make Creative Studio, our in-house art gallery, youth drama, and of course within both our traditional and contemporary worship services. You can find more information online at: [www.stgiles.org](http://www.stgiles.org)

**Our Organ:**

Our organ is an M.P. Möller 128 rank, 4 manual instrument rebuilt by R.A. Colby in 2021 to include 150 control stops and 31 coupler controls. Our YouTube page has both worship services and different concerts from the St. Giles Concert Series that feature this wonderful instrument. We have an organist handbook and stop list available on request.

**Salary, Benefits, Etc.:**

Annual salary: This position will pay \$35-40K annually (depending upon experience) for an average of 20 hours per week, along with the employer’s portion of FICA.

Vacation time: Three weeks per year, upon approval of the dates by the Pastor.

Continuing Education: One week of continuing education per year, with expenses covered, up to \$500.